When and to whom was this event initially reported?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Were any steps taken to address the incident? If so, when were these steps taken? What was the outcome?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Was anything about this incident communicated to other students or parents? If so, what and by whom?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Does this incident fall under the suspension or expulsion codes? __________________________

Has this incident reached the threat level? __________________________

Is there evidence that this incident is part of a larger pattern of bullying or bias? __________________________

Have there been subsequent incidents? If so, please describe in detail.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
